



### Contact Us

A full application pack is available from our website. All completed applications are to be sent to [enquiry\\_olf@emmausmac.com](mailto:enquiry_olf@emmausmac.com)

Phone – 0121 429 2900

Online - [www.emmausmac.com](http://www.emmausmac.com)

For specific questions about the role and/or to request a visit, please contact

[enquiry\\_olf@emmausmac.com](mailto:enquiry_olf@emmausmac.com)

**EMMAUS**  
**CATHOLIC MAC**  
Our journey with Christ

# We are recruiting for a HLTA

**Required for an Immediate Start**

**Salary Range £30,559.00 to £33,401.00 per annum (this is FTE, salary will be pro-rata) Emmaus Grade 7 (Point 18-23)**

**Term time only plus 5 days (INSET days), 32.50 hours per week Monday to Friday (with 30 minutes lunch)**

Our Lady of Fatima Catholic Primary School is seeking a dedicated and enthusiastic Higher Level Teaching Assistant (HLTA) to support teaching and learning across EYFS, Key Stage 1 and Key Stage 2. This is a fantastic opportunity for an experienced HLTA or a passionate teaching assistant ready to step up, to make a real difference in children's education and development. You will work closely with class teachers, support staff, and the school's leadership team to plan, deliver, and assess high-quality learning across the primary curriculum. This role will include covering classes during teacher PPA time, SLT management time and supporting targeted interventions.

We are looking for a candidate who has

- HLTA status or equivalent qualification.
- Previous experience working in a primary school setting, particularly within EYFS, KS1 and/or KS2.
- A strong understanding of the primary curriculum and effective behaviour management strategies.
- The ability to work independently and as part of a team.
- Excellent communication and organisational skills and
- A positive, proactive, and nurturing approach.

We offer a supportive and welcoming team environment, opportunities for continued professional development, a well-resourced and inclusive school setting, children who are enthusiastic and keen to learn and a leadership team committed to staff wellbeing and development. If you meet the requirements of the job description and person specification and feel that you can make a positive difference to our school then please apply.

<b>Closing Date</b>	<b>Thursday 2<sup>nd</sup> October 2025 at noon (we may bring forward the application closing date, depending on volume of applicants, therefore please apply as soon as possible)</b>
<b>Shortlisting</b>	<b>Friday 3<sup>rd</sup> October 2025</b>
<b>Interviews</b>	<b>Tuesday 7<sup>th</sup> October 2025</b>

*Emmaus Catholic MAC is committed to safeguarding and promoting the welfare of children and young people. This position is subject to an Enhanced Disclosure check under the Rehabilitation of Offenders Act 1974.*

*All applicants must be able to provide documentation to prove their right to work in the UK.*

*Effective from September 2022, KCSIE states as part of the shortlisting process school and colleges should consider carrying out on-line searches, as part of the due diligence on shortlisted candidates. This is to determine suitability to work with children and keep them safe. All shortlisted candidates are now subject to an on-line check and if there is anything concerning, then the shortlisted candidate will be asked to comment on it either prior to or during the interview*



THE ARCHDIOCESE of BIRMINGHAM

